

Home of the Udder Tug
17 October 2021

Meadows Country Fair
PO Box 217
Meadows SA 5201



food@meadowscountryfair.com.au
www.meadowscountryfair.com.au

Dear Stallholder

Meadows 38th Country Fair!! FOOD / COFFEE VENDORS
Sunday 17th October 2021 9am to 4pm
Stall holder application

The 38th Meadows Country Fair, widely acclaimed as the best event of its kind in the Adelaide Hills region, is on again and we invite you to become a stall holder.

Meadows attracts in excess of 8000 visitors to this event, and this year we are looking to make our market area bigger and better. We will continue the family fun day vibe and have plenty for all to see and do - live entertainment, great food, rides, animal experiences, Farmers Alley, dog trials, and Main Arena Events including the 'Udder Tug' celebrity hand milking competition.

Please complete and sign both the attached Application Form and Terms and Conditions, along with your COVID Marshall certificate, by 7th September 2021. Upon approval we will request payment of your fees. Please note application approvals are made by the Meadows Country Fair Committee. All stallholders will be designated a site at the discretion of the organisers, and this may be subject to change.

Rates (Main Oval)

3m wide x 3m deep	\$200.00
6m wide x 3m deep	\$350.00
Additional m (wide or deep)	\$40.00/m

Approved shelters are permitted on open sites.

Power per power point \$30.00 LIMITED

****ALL ELECTRICAL EQUIPMENT AND POWER LEADS MUST BE TESTED AND TAGGED AND COUNCIL WILL BE ON SITE RUNNING CHECKS****

Marquee hire (3m x 3m)	\$130.00
Trestle table (1.8m x .75m)	\$20.00

We look forward to receiving your completed application form to:
Krystina Dawe and Rebecca Coombe
Food Vendors Coordinators
food@meadowscountryfair.com.au

Please note we have raised the age for free entrants from 12-years to 15-years.
A full-price ticket is \$10.00

Krystina Dawe and Rebecca Coombe
Food Vendor Coordinators
Meadows Country Fair Committee

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TERMS & CONDITIONS

It is Mandatory for you to follow the terms and conditions to ensure the smooth running of the Meadows Country Fair and the safety of all stallholders and visitors. By signing and submitting your application form you are agreeing to the terms and conditions set out by the Meadows Country Fair Committee.

1. **Public & Products Liability Insurance**

A valid Certificate of Currency for your business public and product liability insurance (\$20 million minimum) covering them against occurrence attributable to their activities or the activities of any person for whom they are directly responsible for at Meadows Country Fair on Sunday 17 October 2021 must be attached and returned with this application form.

2. **Payment**

Once your application is accepted you will be sent an acceptance letter with payment details. All stallholder fees must be paid in full no later than 7 days from acceptance. You will not participate in the fair unless full payment has been made.

A refund of any site fees after 1st October 2021 will be at the discretion of the Meadows Country Fair Committee. No refunds will be issued if cancellation occurs within 10 days of the event. If the event date is postponed due to COVID then fees will be kept and the event will be rescheduled or cancelled and refunded.

3. **Move in / move out times**

Set up time is from 6.30-8.30 am on Sunday 17 October 2021. ALL Vehicles must be removed from the oval by **8.15am** unless otherwise approved by the Meadows Country Fair Committee.

Sites are NOT to be dismantled before close of business at 4pm.

NO VEHICLES ARE PERMITTED TO MOVE INSIDE THE OVAL GROUNDS OR ON THE OVAL UNTIL AFTER 4.30PM

VEHICLES MUST HAVE A SPOTTER WALKING IN FRONT AND MUST MOVE AT A SPEED OF 10km per hour.

More details will be provided with your site details by email in early October.

4. **Allocated Sites**

All marquees, umbrellas etc. must be in good repair and secured to prevent danger to others. Marquees may be secured with pegs. If weights are used they must weigh a minimum of 15kg per leg and be safely secured to the marquee.

All goods, shelters, racks, trestles and signs must be kept within your stall boundary and all goods and boxes must be placed under tables so not to cause a trip hazard.

Waste disposal is the responsibility of the stall holder. Please ensure you take all your rubbish with you when you pack down your site.

All items you wish to sell are to be listed on your application form. Failure to do this will result in the committee asking you to pack unlisted items away.

The sale of raffle tickets is not permitted unless prior consent from the Meadows Country Fair Committee. You must supply hand sanitiser for the use of customers and your stall must be COVID-safe.

5. **Exhibitor passes**

Two complimentary Exhibitor Passes will be issued with all fully paid applications paid in full by 17 September 2021. Stallholders who pay after 17 September 2021 will be required to pay the entry fee of \$10.00 per person at the gate on the day of the Fair.

Passes will not be reissued and failure to produce your pass on the day will result in the payment of the \$10.00 fee per person.

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6. Approval Process

Refusal of site

Please note submission of an application form does not guarantee inclusion in the Meadows Country Fair. We reserve the right to refuse a site without disclosure if it is deemed that your stall site or business is unsafe or does not fit with our ethos, objectives or goals.

COVID-Safe plan

All stallholders, food vendors and community/display sites require an SA Health approved COVID Safe Plan.

I have read and agree to the terms and conditions set out above

Name **Signed**

Date



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FOOD /COFFEE STALL Application Form

Meadows Sport and Recreation Ground
 Sunday 17 October 2021
 9am to 4pm

Contact Details

Name

Business name (if applicable)

Postal address:

State Postcode.....

Phone(B/H) (Mob)

Email

Business Facebook page

Food Safety Number.....

Your stall

Detailed description of ALL items for sale and power requirements

Are you erecting a marquee or temporary structure?
 No Yes Size **PLEASE NOTE IF YOUR SITE NEEDS TO BE CONFIGURED DIFFERENT TO BELOW – eg 3m wide x 6m deep**

Are interested in being a part of the Daisy Trail (A similar version to the Yellow Brick Rd at the Royal Adelaide Show)
 No Yes

	Number		Cost	Total
Site		3m wide x 3m deep	\$200.00	
		6m wide x 3m deep	\$350.00	
		Additional m wide or deep	\$40.00/m	
POWER		Please list power requirements above	\$30.00 per outlet	
Marquee hire		3m wide x 3m deep	\$130.00	
Trestles			\$20.00/trestle	

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Extra Exhibitor Pass			\$10.00 each	
Total:				\$

2 x Complimentary Exhibitor passes will be issued if payment made by 17 September 2021 (see terms and conditions)

Payment options

<input type="checkbox"/>	Cheque	Made payable to Meadows Country Fair
<input type="checkbox"/>	Electronic Transfer	Westpac BSB: 735-094 Account Number: 51-2505 PLEASE ENSURE YOUR PAYMENT REFERENCE IS THE SAME NAME THAT APPEARS ON YOUR APPLICATION

You will not be allocated a site unless a valid Certificate of Currency for product and public liability insurance, your COVID Marshall training certificate is attached to your application form and you have supplied your food safety number.

It is the Exhibitor's responsibility to ensure any activity undertaken meets all Commonwealth, State and Local Government regulations.

Declaration

I hereby state that the above is true and correct, and that I abide by the Country Fair's Terms & Conditions.

Signed Date

Return via email or post (both listed on top of paperwork)

