

Dear Stallholder

**Meadows 38th Country Fair!!
Sunday 16th October 2022 9am to 4pm
Stall holder application**

The 38th Meadows Country Fair, widely acclaimed as the best event of its kind in the Adelaide Hills region, is on again and we invite you to become a stall holder.

Meadows attracts in excess of 8000 visitors to this event, and this year we are looking to make our market area bigger and better. We will continue the family fun day vibe and have plenty for all to see and do - live entertainment, great food, rides, animal experiences, Farmers Alley, dog trials, and Main Arena Events including the 'Udder Tug' celebrity hand milking competition.

Please complete and sign both the attached Application Form and Terms and Conditions, along with your certificate of insurance by 7th September 2022. Upon approval we will request payment of your fees. Please note application approvals are made by the Meadows Country Fair Committee. All stallholders will be designated a site at the discretion of the organisers, and this may be subject to change.

Rates (Main Oval)

3m wide x 3m deep \$100.00

6m wide x 3m deep \$180.00

Approved shelters are permitted on open sites.

Power per power point \$30.00 LIMITED

****ALL ELECTRICAL EQUIPMENT AND POWER LEADS MUST BE TESTED AND TAGGED
AND COUNCIL WILL BE ON SITE RUNNING CHECKS****

Marquee hire (3m x 3m) \$130.00

Trestle table (1.8m x .75m) \$20.00

I look forward to receiving your complete documents at stalls@meadowscountryfair.com.au

Please note we have raised the age for free entrants from 12-years to 15-years.
A full-price ticket is \$10.

Kind regards,

**Trade Stalls Coordinator
Meadows Country Fair Committee**

TERMS & CONDITIONS

It is mandatory that you abide by these terms and conditions to ensure the smooth running of the Meadows Country Fair and the safety of all stallholders and visitors. By signing and submitting your application form you are agreeing to the terms and conditions set out by the Meadows Country Fair Committee.

1. Public & Products Liability Insurance

A valid Certificate of Currency for your business public and product liability insurance (\$20

million minimum) must be attached and returned with this application form. This covers any occurrence attributable to your activities or the activities of any person for whom you are directly responsible at Meadows Country Fair on Sunday 16 October 2022.

All items to be sold and displayed must be safe to use, try, or purchase. All stalls hold the Meadows Country Fair and its associated entities and persons innocent from any liability, risk, harm, or damage which comes from, or is associated with, anything the stall sells, distributes, has on display, or actively promotes. Please refer to the ACCC product safety guide at <https://www.accc.gov.au/business/treating-customers-fairly/product-safety>

2. Payment

Once your application is accepted you will be sent an acceptance letter with payment details. All stallholder fees must be paid in full no later than 7 days from acceptance. You will not participate in the fair unless full payment has been made.

A refund of any site fees after 1st October 2022 will be at the discretion of the Meadows Country Fair Committee. No refunds will be issued if cancellation occurs within 10 days of the event. If the event date is postponed due to COVID then fees will be kept, and the event will be rescheduled. If the event is completely canceled, then fees will be refunded.

3. Move in / move out times

Set up time is from 6.30-8.30am on Sunday 16 October 2022. ALL Vehicles must be removed from the oval by **8.15am** unless otherwise approved by the Meadows Country Fair Committee. Sites are **NOT** to be dismantled before close of business at 4pm.

NO VEHICLES ARE PERMITTED TO MOVE AROUND THE OVAL GROUNDS OR ON THE OVAL UNTIL AFTER 4.30PM

VEHICLES MUST HAVE A SPOTTER WALKING IN FRONT AND MUST MOVE AT A SPEED OF 10km per hour. More details will be provided with your site details by email in early October.

4. Allocated Sites

All marquees, umbrellas etc. must be in good repair and secured to prevent danger to others. Marquees may be secured with pegs. If weights are used, they must weigh a minimum of 15kg per leg and be safely secured to the marquee.

All goods, shelters, racks, trestles and signs must be kept within your stall boundary and all goods and boxes must be placed under tables so not to cause a trip hazard. Waste disposal is the responsibility of the stall holder. Please ensure you take all your rubbish with you when you pack down your site.

All items you wish to sell are to be listed on your application form. Failure to do this will result in the committee asking you to pack unlisted items away.

The sale of raffle tickets is not permitted unless prior consent from the Meadows Country Fair Committee. You must supply hand sanitiser for the use of customers and your stall must be COVID-safe.

5. Exhibitor passes

Two complimentary Exhibitor Passes will be issued with all fully paid applications paid in full by 17 September 2022. Stallholders who pay after 17 September 2022 will be required to pay the entry fee of \$10 per person at the gate on the day of the Fair.

Passes will not be reissued and failure to produce your pass on the day will result in the payment of the \$10 fee per person.

6. Approval Process

Refusal of site

Please note submission of an application form does not guarantee inclusion in the Meadows Country Fair. We reserve the right to refuse a site without disclosure if it is deemed that your stall site or business is unsafe or does not fit with our ethos, objectives or goals.

I have read and agree to the terms and conditions set out above

Name.....

Signed.....

Date.....

TRADE STALL Application Form

Meadows Sport and Recreation Ground

Sunday 16 October 2022

9am to 4pm

Contact Details

Name.....**Bu**

Business name.....

Postal address:.....

State..... **Postcode**..... **Phone**

Email

Social media

Website

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Facebook

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Instagram

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Your stall

Detailed description of **ALL** items for sale (please provide photographs)

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Are you interested in being a part of the Daisy Trail (similar to the Yellow Brick Road at the Royal Adelaide Show)?

No Yes

Will you erect a marquee or temporary structure?

No Yes Size (Must meet Australian Standards)

	Number		Cost	Total
Site Size		3m wide x 3m deep	\$100.00	
		6m wide x 3m deep	\$180.00	
		Additional m wide or deep	\$40.00/m	
POWER		Please list power requirements below	\$30.00 per outlet	
Marquee hire		3m wide x 3m deep	\$130.00	
Trestles			\$20.00/trestle	

Extra Exhibitor Pass			\$10.00 each	
Total:				\$

<i>2 x Complimentary Exhibitor passes will be issued if payment is made by 17 September 2022 (see terms and conditions)</i>

Payment options

Cheque Made payable to **Meadows Country Fair**

Electronic Transfer Westpac BSB: 735-094 Account Number: 51-2505
PLEASE ENSURE YOUR PAYMENT REFERENCE IS THE SAME NAME THAT APPEARS ON YOUR APPLICATION

Checklist:

- Certificate of Currency for \$20 million product and public liability insurance
- Photographs of products

It is the Exhibitor’s responsibility to ensure any activity undertaken meets all Commonwealth, State, and Local Government regulations.

Declaration

I hereby state that the above is true and correct, and that I abide by the Meadows Country Fair’s Terms & Conditions.

Name

Signed

Date

Please return completed paperwork and associated documentation by email

to: stalls@meadowscountryfair.com.au

Or by post to: Meadows Country Fair

PO Box 217,
Meadows SA 5201